



6923 Fairfax Road • Bethesda, Maryland 20814 • (301) 657-3210 • Fax: (301) 657-3157

**Property Information Sheet**

**Address** \_\_\_\_\_

**Central Air Conditioning/Window/Wall Air Conditioning Units/ Convectors/ Through-the-wall (circle one)**

Make: \_\_\_\_\_ Model #: \_\_\_\_\_ Under warranty: Y / N (see page 2)  
Serial #: \_\_\_\_\_ How Many Systems/Zones: \_\_\_\_\_ Zone location: \_\_\_\_\_  
If wall or window unit, how many? \_\_\_\_\_

**Central Air Conditioning/Window/Wall Air Conditioning Units (Zone 2)**

Make: \_\_\_\_\_ Model #: \_\_\_\_\_ Under warranty: Y / N (see page 2)  
Serial #: \_\_\_\_\_ If wall or window unit, how many? \_\_\_\_\_

**Furnace / Boiler / Heat Pump (circle one)**

Make: \_\_\_\_\_ Model #: \_\_\_\_\_ Under warranty: Y / N (see page 2)  
Serial #: \_\_\_\_\_ How Many Systems/Zones: \_\_\_\_\_  
Type: Forced Air / Water Fuel: Gas / Oil/ Electric / Other \_\_\_\_\_

**Water Heater** Circle Type: Gas/Electric

Make: \_\_\_\_\_ Model #: \_\_\_\_\_ Under warranty: Y / N (see page 2)  
Serial #: \_\_\_\_\_ Gallons: \_\_\_\_\_

**Refrigerator(s):** (If you have more than one, please note info for second unit on page 2)

Make: \_\_\_\_\_ Model #: \_\_\_\_\_ Under warranty: Y / N (see page 2)  
Serial #: \_\_\_\_\_ Color: \_\_\_\_\_

**Stove/Oven** Circle Type: Gas/Electric (If you have a separate oven, please note info for second unit on page 2)

Make: \_\_\_\_\_ Model #: \_\_\_\_\_ Under warranty: Y / N (see page 2)  
Serial #: \_\_\_\_\_ Color: \_\_\_\_\_

**Dishwasher**

Make: \_\_\_\_\_ Model #: \_\_\_\_\_ Under warranty: Y / N (see page 2)  
Serial #: \_\_\_\_\_ Color: \_\_\_\_\_

**Clothes Washer** Circle Type: Full Size / Stackable/ High Efficiency

Make: \_\_\_\_\_ Model #: \_\_\_\_\_ Under warranty: Y / N (see page 2)  
Serial #: \_\_\_\_\_ Color: \_\_\_\_\_

**Clothes Dryer** Circle Type: Gas/Electric

Make: \_\_\_\_\_ Model #: \_\_\_\_\_ Under warranty: Y / N (see page 2)  
Serial #: \_\_\_\_\_ Color: \_\_\_\_\_ Type: Full Size / Stackable / Other \_\_\_\_\_

**Electric Service**

Power Shutoff Location: \_\_\_\_\_  
Circuit Breaker/ Fuse Box Location: \_\_\_\_\_  
**Please label all circuit breakers.**

**Water/Sewer Service**

Main Water Shut-off Valve Location: \_\_\_\_\_  
Number & Location of Outdoor Hose Bib Shut-offs: \_\_\_\_\_

**Warranties and/or Maintenance/Service contracts (check all that apply):**

Items covered: \_\_\_\_\_  
Company: \_\_\_\_\_  Contract  Warranty  
Expires: \_\_\_\_\_ Telephone #: \_\_\_\_\_ Last Serviced: \_\_\_\_\_

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Expires: \_\_\_\_\_ Telephone #: \_\_\_\_\_ Last Serviced: \_\_\_\_\_

**Preferred Contractors/ Vendors**

Area of Expertise: \_\_\_\_\_  
Company: \_\_\_\_\_ Telephone #: \_\_\_\_\_

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Company: \_\_\_\_\_ Telephone #: \_\_\_\_\_

**Additional Appliance Info**

Item: \_\_\_\_\_  
Make: \_\_\_\_\_ Model #: \_\_\_\_\_ Under warranty: Y / N (see above)  
Serial #: \_\_\_\_\_ Color: \_\_\_\_\_

Item: \_\_\_\_\_  
Make: \_\_\_\_\_ Model #: \_\_\_\_\_ Under warranty: Y / N (see above)  
Serial #: \_\_\_\_\_ Color: \_\_\_\_\_